



DEPARTMENT OF THE ARMY
STAFF JUDGE ADVOCATE
GARRISON NAME
GARRISON LOCATION XXXXX-1000

DAJA-LA

XX Month 2015

MEMORANDUM FOR RECORD

SUBJECT: Self Certification for **RANK NAME** as SVC in Support of **LOCATION**

1. I, (Nominee's Full Name)_____, would like to make the following statement under oath:

"I do not have any substantiated criminal or civil actions pending or resolved against me of any kind to include sexual assault, sexual battery, sexual harassment or any other such sexual or domestic violence related charge(s) or offenses.

Additionally, I do not have any derogatory information in my Military Personnel Record which would prevent me from serving honorably as a Special Victim Counsel. Specifically, I do not have any substantiated pending or resolved administrative actions against me of any kind to include sexual assault, sexual battery, sexual harassment or any other such sexual or domestic violence related charge(s) or offenses."

2. I have completed (or will complete) the SVC Certification Course on **DATE** at **LOCATION**.

3. I fully understand the contents of this entire statement made by me; this statement is true and accurate. I have affixed my signature below to confirm that I have read the contents of this statement. I make these statements freely without threat of punishment, without coercion, unlawful influence, or unlawful inducement.

4. Should you require additional information, I can be reached at **(XXX) XXX-XXXX** or email at **(Nominee's Full E-Mail)**.

SNUFFY SMITH
CPT, JA
SVC Nominee